



FACILITY USE AGREEMENT
HUMC – Hollister United Methodist Church
521 Monterey Street, Hollister CA 95023
831-637-4240

Date(s) of Use: _____ Check if multiple dates

Time: from _____ to _____

Name of Person / Group using space at HUMC: _____

Address: _____

Event Description: _____

Area of Use: _____

Will food be served? _____ **Will the kitchen be used?** _____

Number of persons: _____

Main Contact & Phone Number: _____

Email address _____

APPLICANT ACCEPTS AND AGREES TO THE FOLLOWING TERMS AND CONDITIONS:

- The Applicant shall be completely responsible for all aspects of the use of the church facilities. Applicant shall inform the members of the group of the rules of conduct and shall enforce these rules.
- Applicant is responsible for any loss or damage to HUMC property during time they are using the area.
- HUMC is not responsible for any loss, theft, damage, vandalism to automobiles parked on HUMC property, nor any personal injury.
- Applicant may be required have their own insurance coverage and provide proof of coverage prior to approval.
- NO alcohol, NO drugs, NO smoking on HUMC property, indoors or outdoors.
- HUMC reserves the right to cancel its permission to use the facilities upon reasonable notice should the Church determine that the facilities are needed for Church purposes. If Applicant fails to abide by HUMC rules and requests, HUMC reserves the right to cancel permission to use the facilities without notice.
- Applicant shall not enter or disturb parts of the Church not included in the permitted use agreement. Children shall be supervised by responsible adults at all times.
- The HUMC Trustees may require that an adult member of the Church or other designated person be present when facilities are being used by groups other than United Methodist groups.
- At the conclusion of the event, Applicant shall clean up all areas that were in use, return furniture to where it was originally located, turn off all electrical equipment and lights, and all doors and windows shall be closed and locked.

Signature of Person / Group Using Space at HUMC _____

Date: _____



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FOR HUMC LEADERSHIP

Donation Amount Requested: _____ Date Paid: _____

Church representative required to be present? _____

Designated Person: _____

CONDITIONS AND COMMENTS: _____

Approved by:

Name: _____

Signature: _____

Date: _____